



OFFICE OF THE PRINCIPAL  
GOVT. DEGREE COLLEGE THANNAMANDI (RAJOURI J&K)  
(NAAC ACCREDITED)

*(To impart quality education and to instill high moral values in students)*

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**CAMPUS CODE OF CONDUCT FOR THE STUDENTS**

<b>Do's</b>	<b>Donts'</b>
Students are expected to maintain the highest standards of discipline	Students should not create indiscipline in the classes and in the campus
Time table formed by the timetable committee is to be followed strictly from 9:00am to 3:00 pm in summers and 9:30 am to 3:30pm in winters.	Students should not be unpunctual
All the students are expected to be present in the class well-in time	Late comers not allowed
75% attendance is compulsory to be obtained to sit in the examination	No student shall enter or leave the class room when the session is on without the permission of the teacher concerned
It is compulsory for all the students to carry their identity cards	No students shall wander or gather in verandah, corridor, and staircase etc
Proper uniform in the college campus is mandatory	Students not to bring powered vehicles inside the campus.
Students are encouraged to make use of the library	Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing gum, pan masala etc. are strictly prohibited
Students are expected to make use of academic, co-curricular and extracurricular facilities	Misbehaviour, political involvement and ragging not allowed

## **CAMPUS CODE OF CONDUCT FOR THE STAFF**

### **CODE OF CONDUCT FOR THE TEACHING**

1. The entire teaching staff is bound to follow the rules and regulations of the Higher Education Department J&K and the Common Service Rules of Govt. of Jammu And Kashmir failing which may incur enquiries against them at the college and higher levels.
2. Punctuality is to be maintained by all the staff members.
3. No employee shall remain absent from his/her duties without prior permission.
4. Teachers to contribute in the well being of the institution in every possible way.
5. Teachers to extend full support to the finance and establishment centre as and when required.

### **CODE OF CONDUCT FOR THE NON-TEACHING**

1. The entire non-teaching staff is bound to follow the rules and regulations of the Higher Education Department J&K and the Common Service Rules of Govt. of Jammu And Kashmir failing which may incur enquiries against them at the college and higher levels
2. Punctuality is to be maintained by all the staff members
3. Prior permission is needed for being absent from the duty.
4. The non-teaching staff should cooperate with the teaching staff and the students where ever needed.
5. All non-teaching staff shall have to perform outstanding duties for the maintenance and cleanliness of the college campus.

### **CODE OF CONDUCT FOR LOCAL FUND EMPLOYEES**

1. Local Fund Employees should prioritize institution cleanliness.
2. Local fund employees should behave politely and compassionately towards students, teachers, parents and non-teaching staff.
3. Local fund employees should develop cooperative and friendly relationships
4. Local fund employees should not engage in unethical practices.
5. Should not be absent from duties without prior permission.